



Interior Designer

POSITION TITLE:	INTERIOR DESIGNER
DEPARTMENT:	DESIGN/DEVELOPMENT
LOCATION:	CHARLOTTE, NC
REPORTS TO:	VP OF DESIGN & VP OF ARCHITECTURE
TRAVEL REQUIRED:	10% - 25%

POSITION OVERVIEW

Northwood Ravin is seeking a seasoned in-house Interior Designer to work in our Charlotte office. This person will be responsible for the interior design of the amenities and common areas in our luxury multi-family projects. This person will report to and collaborate with the VP of Design and VP of Architecture as well as the rest of the Design, Development & Construction teams. This includes project visioning, production of design documents, tracking finish & fixture selections for the amenity spaces, corridors, and other common spaces. This person would also follow the project through construction with the construction administration and build out of the projects.

ESSENTIAL FUNCTIONS

- Assist with initial Vision sessions, researching and keeping up project image collection through Pinterest or similar format
- Assist with maintaining and coordinating interiors library, including meeting with representatives to procure new & unique finishes
- Production of Amenity design concepts & ideas including RCP's, Finish Plans, & Elevations
- Selection of finishes, hardware, lighting, plumbing, appliances, etc.
- Assist in reviewing architectural and engineering drawings to verify design integration
- Review and process submittals/address substitution requests during construction/ and respond to RFI's
- Resolve design issues with construction team and produce field sketches, ASI's.
- Conduct on-site observations and document site reviews
- Ability to travel in SE as necessary to the location of the various NWR projects & construction sites. Possible travel 3-7 days a month
- Contribute to office initiatives and internal learning programs to bring creative and innovative ideas that would add value to project designs to enhance tenant experience on our properties.

DESIRED SKILLS AND QUALIFICATIONS



NORTHWOOD RAVIN

- Bachelor's Degree in Interior Design
- 7-10 years of professional design experience with interior design and tenant upfit projects; multi-family experience preferred but not required
- Demonstrated skills in project design, production and coordination of construction documents and contract administration
- Detail-oriented, self-motivated, enthusiastic, and flexible with excellent communication skills: verbal and written
- Ability to multi-task with several ongoing projects at one time and to be knowledgeable of all current projects
- Proficiency using Excel, Word, Outlook, PowerPoint, Bluebeam Revu, Procore and Digital-real time- meetings, Microsoft Teams & Zoom
- Experience with a drawing/redline software- Bluebeam Revu, Sketch-up & AutoCAD or Revit

PROCEDURE FOR APPLYING

If interested, please send a resume and portfolio link to Ann Erickson. ann.erickson@nwraffin.com